



# Courses & Training Programs

The Saskatchewan First Nations Family and Community Institute (SFNFCI) is pleased to offer courses and core training programs both in our classroom located at English River Reserve on Grasswood Road and through community-based deliveries to SK urban, rural, reserve and remote communities.

## SFNFCI COURSES AND TRAINING PROGRAMS

*SFNFCI's Competency-based training* develops the skills and knowledge that are crucial to performing in a specific job and allows employees to identify, develop and apply the skills and knowledge gained through the training in the workplace.

- Courses are culturally relevant for those working with Indigenous children, youth and families
- Elder supports are made available during trainings
- Catered snacks, beverages and lunches provided
- Customized course content is developed in consultation with industry and content experts through working groups
- 1 day of training = 6 hours of instruction
- Learner's must complete 100% attendance to receive a certificate of participation for each course
- Complete all courses in a program and receive Certificate of Program Completion

### Group Home Training Program

*Community-Based Delivery*

- Courses developed in consultation with FNGH Managers
- Complies with the Customary Standards of Care
- 14 courses in the program– 21 days – 126 hours
- Complete all 14 courses and receive a certificate of completion

#### Community-Based Delivery

- Prioritize and schedule courses in consultation with agency and/or group home representatives
- Review trainings staff have completed to date and identify the gaps in training

#### Who should take this training?

Group home staff and other caregivers that provide residential services to Indigenous children and youth

### Prevention Training Program

*SFNFCI Classroom - Online Registration – [www.sfnfci.ca](http://www.sfnfci.ca)*

- Courses developed in consultation with FNCW Prevention Staff
- Complies with the SFNFCI Prevention Standards
- 11 courses – 20 days – 120 hours
- Complete all 11 courses and receive a certificate of completion

#### SFNFCI Classroom Delivery

Prevention Training has been scheduled for delivery from September 2019 to March 2020 – Register online [www.sfnfci.ca](http://www.sfnfci.ca)

- Prevention community-based deliveries may be an option for some communities if the host has a minimum of 15 learners

#### Who should take this training?

FNCFS Agency Prevention Staff and/or other community-based service providers working with Indigenous children, youth and families

### Protection Worker Courses

- Working with Children & Youth with Exceptionalities – 1 day
- Engaging Clients Using Therapeutic Interventions – 1 day
- Courses in development

### Prevention Supervisor Courses

- Courses in development

### Caregiver/Family Support Worker Courses

- Working with Children & Youth with Exceptionalities – 1 day
- Engaging Clients Using Therapeutic Interventions – 1 day
- Courses in development

### SK FNCFS Agency Board Training

- 3 day training – 18 hours
- Designed to be an introduction for board members of FNCFS Agencies
- Course components include; Governance Environment; Board Governance Basics and Governance Support and Management

### Transition Planning Resource for Youth & Workers

- Training components include; housing, relationships & communication; Education; Employment; Community; Know Your Rights and the Law; Money Management; Transportation & Wellness
- 1 hour training with youth and 2 hour training with staff – includes a Samsung tablet giveaway and a pizza lunch
- It's My Life – Youth Transitions Mobile App – FREE Download

### First Nations Women's Shelter Worker Training

- Communication Skills
- Managing Multiple Priorities
- Grief and Loss
- Other courses in development

**For more information about SFNFCI's courses and training programs please contact:**

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## What are the benefits of hosting community-based training?

- ✓ Affordable and accessible training that provides competency based skill development for workers
- ✓ Customized training meets the unique needs of the organization and staff – addresses the gaps in training
- ✓ Available to urban, rural, reserve and remote communities

<b>COMMUNITY-BASED TRAINING DELIVERIES</b>	
<b>Responsibilities of the Organization/Host of a Community-based Training</b>	<b>Responsibilities of SFNFCI</b>
<ul style="list-style-type: none"> <li>• Minimum of 15 learners is required – may include more than one organization attending the training</li> <li>• Sign a memorandum of understanding               <ul style="list-style-type: none"> <li>○ Receives an invoice for the confirmed # of learners prior to the training start date</li> <li>○ Receives an invoice for any additional learners post training for any additional learners that attended</li> </ul> </li> <li>• Provides the venue/classroom for the training</li> <li>• Elder Support Services</li> <li>• Provides learner names and completed registrations forms prior to the training</li> </ul> <p>Cost: Course registration fees at a rate of \$150.00 per learner per day</p>	<ul style="list-style-type: none"> <li>• Facilitator Fees and travel</li> <li>• Course manuals, materials, supplies and door prizes</li> <li>• Catered snacks, beverages and lunches on each day of training</li> <li>• Learner records and certificates</li> </ul> <p>Coordinate the community-based deliveries:</p> <ul style="list-style-type: none"> <li>• Program Consultant:               <ul style="list-style-type: none"> <li>○ Plans and develops a training plan and budget and the memorandum of understanding with the host representatives</li> <li>○ Confirms the venue, Elder support services</li> <li>○ Contracts the facilitator and completes the pre-post training delivery requirements including invoicing, reporting, etc.</li> </ul> </li> <li>• Program Coordinator and Program Assistant:               <ul style="list-style-type: none"> <li>○ Coordinates the logistics of the pre training delivery requirements including the preparation of the course manuals, materials and door prizes, completes the pre training forms and catering needs in consultation with the host representative</li> <li>○ Completes the post training learner data entry for learner records and certificates</li> </ul> </li> </ul>

<b>SFNFCI CLASSROOM TRAINING DELIVERIES</b>	
<b>Responsibilities of the Learner/Organization</b>	<b>Responsibilities of SFNFCI</b>
<ul style="list-style-type: none"> <li>• Register on-line</li> <li>• Attend the training</li> <li>• Learners must complete 100% of the training to receive a certificate of completion</li> <li>• Learners/organizations must adhere to SFNFCI's registration, withdrawal and refund policies</li> <li>• Learner registration fees are \$125.00 per learner per day</li> </ul>	<ul style="list-style-type: none"> <li>• Minimum of 15 learners is required to deliver a training</li> <li>• the classroom for the training</li> <li>• FREE parking onsite</li> <li>• Facilitator Fees and travel</li> <li>• Elder Support Services</li> <li>• Course manuals, materials, supplies and door prizes</li> <li>• Catered snacks, beverages and lunches on each day of training</li> <li>• Learner records and certificates</li> </ul>

## SFNFCI'S have a Registration, Withdrawal and Refund Policy

For information regarding SFNFCI's Registration, Withdrawal and Refund Policy go to →

<http://www.sfnfci.ca/ckfinder/userfiles/files/Registration%20Withdrawal%20%20Refund%20Policy%20-%20Revised%20October%202017.pdf>.