

Saskatchewan First Nations Family and Community Institute (SFNFCI) Staff Directory and Contact Information

SFNFCI Staff Directory April 2022

Effective April 1, 2022

The SFNFCI “Programs Department” has been restructured into 2 different departments – Research & Curriculum Department and Learning Operations Department. *Please note the staff title changes and responsibilities below.

SFNFCI now has three (3) departments as listed below:

Administration (finance, human resources, information technology, OH&S)

Research & Curriculum (research, standards, policy, curriculum development & evaluation)

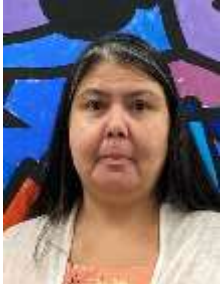


Learning Operations (scheduling of meetings, scheduling and registration supports for delivery of training and support services)

Administrative Department



(Finance, Human Resources, Information technology, OH&S)

	<p>Executive Director</p> <p>Tischa Mason</p>	<ul style="list-style-type: none"> • SFNFCI general operations • Membership meetings, support & inquiries • Regional Tripartite Table meetings • Funding & Reporting • Business Growth & Development • SFNFCI Board Strategic Plan and Growth 	<p>Office: 306-373-2874 ext.222</p> <p>Cell: 306-270-3159</p> <p>Email: Tischa@sfnfci.ca</p>
	<p>Business Analyst</p> <p>Maxine Robertson</p>	<ul style="list-style-type: none"> • Gather data to review current business processes and systems • Understand customer long term needs and strategies • Work with decision makers, stakeholders, system owners and end users to define business, operations, and security requirements. • Document requirements using interviews, document analysis, requirements workshops, surveys, site visits and workflow analysis and report on data • Provide recommendations for process improvement 	<p>Office: 306-373-2874 ext.233</p> <p>Cell: 306-229-2399</p> <p>Email: Maxine@sfnfci.ca</p>



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	<p>Director of Administration</p> <p>Patricia Gardypie</p>	<ul style="list-style-type: none"> • Human Resources • Finance • Information Technology • Occupational Health & Safety Management Rep • First Nations CFS Human Resources Working Group • First Nations CFS Finance Working Group 	<p>Office: 306-373-2874 ext.232</p> <p>Cell: 306-290-1136</p> <p>Email: Patricia@sfnfci.ca</p>
	<p>Finance Manager</p> <p>Michaela Aistine</p>	<ul style="list-style-type: none"> • Day-to-day finance operations • Accounts Payables • Accounts Receivables • Payroll, Audits • Month/year end reporting 	<p>Office: 306-373-2874 ext.228</p> <p>Cell: 306-981-6516</p> <p>Email: Michaela@sfnfci.ca</p>
	<p>Administrative Assistant</p> <p>Misty Kay</p>	<ul style="list-style-type: none"> • General office procedures • Assist with the delivery of SFNFCI invoices via email , fax or direct mailing • Assist with training, workshops, and conferences as required • Supporting Board of Directors and program staff • Assist with accounts receivable and invoicing as necessary <ul style="list-style-type: none"> • Other duties as required for the efficient operation of SFNFCI 	<p>Office: 306-373-2874 ext.221</p> <p>Cell: 306-250-5765</p> <p>Email: misty@sfnfci.ca</p>
<p>Vacant</p>	<p>IT Coordinator</p> <p>Vacant</p>		





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Research & Curriculum Department (Research, standards, policy, curriculum development & evaluation)			
	<p>Director of Research & Curriculum</p> <p>Shelley Thomas Prokop</p>	<ul style="list-style-type: none"> • Supervising Research & Curriculum • Program development, standards, policy • Curriculum Development • Disabilities 	<p>Office: 306-373-2874 ext.227</p> <p>Cell: 306-230-7089</p> <p>Email: Shelley@sfnfci.ca</p>
	<p>Curriculum Developer</p> <p>Scott Stephens</p>	<ul style="list-style-type: none"> • Manages all aspects of curriculum development • Collaboratively designs and develops curriculum content, training materials, training modules, teaching aids • Development, editing, quality control, and production of curricula 	<p>Office: 306-373-2874 ext.229</p> <p>Cell: 306-292-9496</p> <p>Email: Scott@sfnfci.ca</p>
<p style="text-align: center;">Vacant</p>	<p>Disabilities Researcher</p> <p style="text-align: center;">Vacant</p>		

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Learning Operations Department (Scheduling of meetings, scheduling and registration supports for delivery of training and support services)			
Vacant	Director of Learning Operations Vacant		
	Learning & Operations Consultant Dave Bird	<ul style="list-style-type: none"> Prevention program and services Income Assistance – On-Reserve Income Assistance program and service support for IA workers Caregivers – Caregivers within First Nations Child and Family Services program and service support 	Office: 306-373-2874 Cell: 306-380-2473 Email: David@sfnfci.ca
	Learning & Operations Consultant Juanita Wolfe	<ul style="list-style-type: none"> Group Home program and services support Youth Transition Resources and services support First Nations Shelters program and services support First Nations Child and Family Services Board of Director Training 	Office: 306-373-2874 Cell: 306-281-2381 Email: Juanita@sfnfci.ca

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	<p>Learning & Operations Coordinator</p> <p>Jocelyn Sugar</p>	<ul style="list-style-type: none"> • Coordinates all meetings, trainings, special events and communication related to or regarding the: • Prevention Groups • Caregiver groups • Income Assistance Groups • Disabilities • SDM • Maintains our learner database, registration process and maintenance of our website and social media accounts 	<p>Office: 306-373-2874</p> <p>Cell: 639-382-5587</p> <p>Email: jocelynS@sfnfci.ca</p>
	<p>Learning & Operations Coordinator</p> <p>Ashley Mazurkewich</p> <p>On Leave until June 2022</p>	<ul style="list-style-type: none"> • Coordinates all meetings, trainings, special events and communication related to or regarding the: • Group Home • First Nation Women Shelters • Transition Planning • Board Training • Maintains our learner database, registration process and maintenance of our website and social media accounts. 	<p>Office: 306-373-2874</p> <p>Cell: 306-262-2613</p> <p>Email: AshleyM@sfnfci.ca</p>
	<p>SDM Consultant</p> <p>Rachel Andal</p>	<ul style="list-style-type: none"> • SDM (Structural Decision Making) • IPS (Integrated Practice Strategies) • Evident Change or (CRC) Children Research Centre • MI (Motivational Interviewing) • SDM Protection Supervisors working Group, Impactful Conversations • Provides training/workshops and onsite one-to one support/mentorship coaching/ case consultations for the First Nation CFS agencies. 	<p>Office: 306-373-2874</p> <p>Cell: 306-715-0800</p> <p>Email: Rachel@sfnfci.ca</p>
	<p>SDM Consultant</p> <p>Ashley Hricz</p>	<ul style="list-style-type: none"> • SDM (Structural Decision Making) • IPS (Integrated Practice Strategies) • Works closely with Evident Change or (CRC) Children Research Centre • SDM Protection Supervisors working Group • Provides training/workshops and onsite one-to one support/mentorship coaching/ case consultations for the First Nation CFS agencies. 	<p>Office: 306-373-2874</p> <p>Cell: 306-260-2868</p> <p>Email: ashley@sfnfci.ca</p>